



PRESCOTT POPS SYMPHONY
MEMORANDUM OF UNDERSTANDING
MUSICIAN
2018-2019 SEASON

Musician Name: _____

Instrument: _____ Email: _____

Mailing Address: _____

The above-named Musician and the Prescott Pops Symphony hereby agree that the Musician will participate in the 2018-2019 Concert Season. Student members will be compensated at \$15 per service. Section members will receive payment at the base rate of \$25 per service. Associate Concertmaster and Principal wind, brass, percussion, and lower string members will receive payment at the base rate of \$40 per service. Concertmaster will receive stipend payment per-concert at \$400. Travel stipends will be based on residence location outside of the Quad-city areas, and are paid in addition to base rates. Travel stipends are as follows: Sedona/Verde Valley (40-70 miles one way) will be paid at \$25 per service, Flagstaff/Phoenix (71-125 miles one way) will be paid at \$35 per service, and other regions (126+ miles one way) will be paid \$45 per service. The Prescott Pops will make payment within 30 days after each concert.

Musicians must sign-in to receive payment for services.

By initialing below, the Musician agrees to participate in the concert and services scheduled by the Pops Symphony for the concert(s) listed below. Musicians are **not required** to sign for the entire season. Musicians can sign for as many concerts in the season as they are available. If the Musician expects to miss more than two rehearsals per concert, **please consider taking that concert off**. This will not preclude the Musician's participation in any future performances.

_____ ***The Force Returns: July 8, 2018***

Services: June 25, June 27, July 2, July 5 (dress), July 7 (dress), July 8 (concert)

_____ ***A Cole Porter Celebration: July 29, 2018***

Services: July 16, July 18, July 23, July 25 (dress), July 28 (dress), July 29 (concert)

_____ ***Prescott Pops Picks: September 16, 2018***

Services: Aug. 23, Aug. 30, Sept. 6, Sept. 13 (dress), Sept. 15 (dress), Sept. 16 (concert)

_____ ***Jingle All The Way: December 9, 2018***

Services: Nov. 8, Nov. 15, Nov. 29, Dec. 6 (dress), Dec. 8 (dress), Dec. 9 (concert)

_____ ***Easy to Love: February 17, 2019***

Services: Jan. 24, Jan. 31, Feb. 7, Feb. 14 (dress), Feb. 16 (dress), Feb. 17 (concert)

_____ ***Music Memory 2019*** (please note that this is a **volunteer** service)

Services: February 21, 2019 (2 performances)

Musician signs below:

- That Musician has agreed to the above-stated compensation in effect for the 2018–2019 season.
- That Musician understands that this agreement carries no seating or membership tenure in the Prescott Pops Symphony and that the Memorandum of Understanding is terminated after each concert unless Musician has signed on for succeeding concerts during the 2018–2019 season.
- That Musician understands that he/she may be contracted for fewer services than listed on the general schedule, as determined not later than 6 weeks in advance of the first rehearsal for each concert. The Music Director will communicate these services via email, and rehearsal schedule will be available on prescottpops.com. Payment for services will be based on the number of services required and attended. If musician is required for only part of a rehearsal, that service will be paid in full.
- That Musician understands that he/she is expected to notify Joseph Place if they are unable to attend a service (planned or unexpected) by emailing maestro@prescottpops.com or calling/texting 928-899-7485.
- That Musician acknowledges that he/she is an independent contractor of the Prescott Pops Symphony under this agreement and, as such, will be required to submit a W-9 tax form to the Prescott Pops Symphony organization.
- That Musician is obligated to update the Pops with his/her email or physical address if either changes during a calendar year of playing for the Pops, in order for the Pops to send required tax forms.

This agreement references the 2018–2019 Orchestra Handbook and addenda. All policies/regulations in the handbook and addenda are in force through this agreement. By signing this agreement the Musician vouches that he/she has received/downloaded a copy of the 2018–2019 Orchestra Handbook and will abide by its policies and procedures.

The parties hereto agree to the above provisions as evidenced by their signatures below:

Musician

Date

Anne Babinsky, President – Prescott Pops Symphony

Date

Please initial, sign, and date one copy and: mail to Prescott Pops Symphony, PO Box 10231, Prescott, AZ, 86304 OR hand-deliver to Trinity Presbyterian Church, 630 Park Avenue, Prescott, AZ, 86303 OR scan and email to maestro@prescottpops.com. Keep one copy for your records. A copy signed by the Pops Symphony's Board President will be returned to the Musician upon request. If you need to discuss contract or rehearsal matters, contact Joe Place at maestro@prescottpops.com or 928-899-7485.

Please return ASAP. If this MOU is not received before June 1, we will assume you are not participating.

STUDENT MUSICIANS - PLEASE RETURN THIS PAGE IN ADDITION TO THE MOU

Name: _____

Instrument: _____

School: _____

Year in School: _____

Age: _____

Have you previously performed with the Prescott Pops? Yes: _____ No: _____

If yes, which seasons: _____

Does your school offer an Orchestra or Band classes? Yes _____ No _____

Are you a member of your school Orchestra or Band program? Yes _____ No _____

Do you study with a private teacher? Yes _____ No _____

If yes, please give the name of your teacher: _____

Have you been part of the All Region or All State Orchestra/Band? Yes _____ No _____

If yes, which years? _____

Contact Information:

Phone Number: _____

Email Address: _____

Emergency Contact Phone Number: _____

Emergency Contact Name: _____

Emergency Contact Relationship: _____